



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

201 W. Preston Street • Baltimore, Maryland 21201

Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary

**Request for Proposal (RFP) – Resident Grievance Systems
LEGAL ASSISTANCE PROVIDER
DEVELOPMENTAL DISABILITIES ADMINISTRATION
Secure Evaluation Therapeutic Treatment (SETT)
DHMH/OPASS 16-14646**

ADDENDUM #1

All persons who are known by the Issuing Officer to have received the above-mentioned Request For Proposal (RFP) are hereby advised of the following:

Revisions have been made to the above referenced Request For Proposal - Requirements:

Section 3 – Scope of Work, 3.2– Scope Of Work Requirements, Subsection 3.2.1.2 Now Read:

3.2.1.2 All attorneys performing services under the Contract, on behalf of the Contractor, must possess at a minimum, three (3) years of experience representing individuals with developmental disabilities and dealing with matters related to health care law or civil rights of institutionalized persons in one or more of the following areas:

- A. Filing entitlements;
- B. Rights Issues;
- C. Clinical Panel Administrative Appeals;
- D. Conducting client referrals and case reviews;
- E. Participating in and conducting informational meetings; and
- F. Conducting training sessions.

Section 3 – Scope of Work, 3.2– Scope Of Work Requirements, Subsection 3.2.1.2 Has Been Revised To Read:

3.2.1.2 All attorneys performing services under the Contract, on behalf of the Contractor, must possess at a minimum, three (3) years of experience representing individuals with developmental disabilities and dealing with matters related to health care law or civil rights of institutionalized persons in one or more of the following areas:

- A. Filing entitlements;
- B. Admission Hearings;
- C. Re-evaluations;
- D. Habeas Corpus and Petitions for Release;
- E. Transfer Hearings;
- F. Conducting client referrals and case reviews;
- G. Participating in and conducting informational meetings;
- H. Conducting training sessions

All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer.

August 27, 2015
Date

Michael Howard
Michael Howard, CPPB
Asst. Director for Procurement
Office of Procurement and Support Services

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Upon receipt, please return the addendum acknowledgement via fax, email or hardcopy to:

Queen Davis, Contract Officer
Office of Procurement and Support Services
201 W. Preston Street
Baltimore, Maryland 21201
Phone: 410-767-5335 - Fax: 410-333-5958
dhmh.solicitationquestions@maryland.gov

ADDENDUM ACKNOWLEDGEMENT RECEIPT

I acknowledge receipt of Addendum 1 to **DHMH-OPASS 16-14646** titled " LEGAL ASSISTANCE PROVIDER DEVELOPMENTAL DISABILITIES ADMINISTRATION - Secure Evaluation Therapeutic Treatment (SETT)" dated August 27, 2015.

Vendor's Name

Authorized Signatory - (Print)

Signature

Date